

MINUTES OF BEARLEY NEIGHBOURHOOD PLAN STEERING GROUP MEETING

Thursday 23 November 2017 at 7.30pm Bearley Village Hall

PRESENT: Cllr Arslan Erinmez, Chair of the Parish Council, Nicola Overall (Parish Clerk) and Matthew Pearce of Avon Planning Services (APS)

APOLOGIES: Simon Ward, Jon Bolger, Jo Wall, Michael Hayes, Julia Hayes and Marion Mitchell

ALSO IN ATTENDANCE: James Maiden, Graham Musson, David Harrison, Jane Harrison, Keith Lucas, Linda Lucas, David Hotten, Patrick Hayes, Judy Hayes and Philip Hampson

Mr Graham Musson declared a conflict of interest.

Councillor A Erinmez welcomed all those present and introduced Mr. Neil Pearce of Avon Planning Services (APS). Following the decision of the Parish Council at its 27 July 2017 meeting Mr. Pearce has been appointed as a consultant to assist with the delivery of the Neighbourhood Plan. He comes with WALC's recommendation and has delivered many Parish Council Neighbourhood Plans. Mr. Pearce's contract provides for steering the NPSG, giving his support and expertise where required in progressing the NP.

This meeting of NPSG was arranged as since the resignation of the Chair and Secretary in June 2017 and Councillor Erinmez kept members informed of planning issues and sought their views. The agenda of this meeting was additionally circulated to residents who had expressed interest in contributing to the Neighbourhood Plan. This joint meeting of the Parish Council and NPSG was arranged to facilitate briefing of the parties on the way forward and NP project plan.

Councillor Erinmez gave a presentation summarising the plan drafting work on Bearley Neighborhood Plan carried out by Neighbourhood Planning Committee and its successor Neighbourhood Planning Steering Group from April 2014 to date. As part of this drafting work SDC planning staff had carried out site assessments on the infill sites identified and were kept closely in touch with the drafting undertaken. In addition, the old play area and adjacent unused garages were registered with Strategic Housing Land Availability Assessment (SHLAA) as suitable for "and limited affordable housing for local community needs under policies set out in the Local Plan" in accordance with the clause 89 of National Planning Policy Framework (NPPF).

Matthew Pearce gave an overview of his experience and his company and provided a presentation on the proposed Plan which included examples of Plans from other neighbouring Parishes, finances and a timetable illustrating the stages of Plan development and delivery.

Councillor Erinmez presented the envisaged Project Plan prepared in consultation with Mr. Pearce.

Mr. Pearce and Councillor Erinmez answered questions which were raised from those persons present. It was agreed that a date be set in the New Year for a future meeting to progress the Plan. The date will be announced after the full examination of drafting work carried out to date by Mr. Pearce in early January 2018.

Declarations of Interest forms were to be circulated at the next meeting for completion.

The following persons confirmed to be included in the NPSG and preparation of the Plan; Cllr A Erinmez, James Maiden, Simon Ward, Graham Musson, David Harrison, Jane Harrison, Jon Bolger, Marion Mitchell and Philip Hampson as part of the NPSG. However, the notes of the meeting and the presentations by Councillor Erinmez and Mer Pierce will be circulated to all persons who have expressed a wish to participate before this meeting.

The meeting closed at 9.00pm.