

**Minutes of an Ordinary Meeting of Bearley Parish Council held in the Village Hall at 7.00pm
on Monday 26 November 2018**

Present: Cllr Arslan Erinmez (Chair), Cllr Richard Le Page & Cllr Andrew Spiller
Parish Clerk: Nicola Everall
Public: 2 members of the public were in attendance

1. Chairman's notice regarding the recording and filming of the meeting

The Chairman's notice regarding the recording and filming of meetings was read out.

2. Record of members present

Noted.

3. Apologies for absence

Councillor Mrs A Parry

4. Declaration of Interest (existence and nature) on Items on the Agenda

There were no declarations of interest.

5. Public Forum (subject to a time limit of 15 minutes)

Concern was raised regarding the cladding on the former Golden Cross Public House, but it was understood that the Planning Authority was aware of the situation and was to contact the owner. However, the Parish Council was to write to the Planning Authority to voice its concerns.

The Chairman asked the Parish Clerk to contact the Highways Department at the County Council regarding the overhanging branches from trees on the footpaths near the former Countrywide site.

It was also noted that the footpath on the Snitterfield Road towards the village had subsided in a number of areas and the Clerk was asked to contact the Highways Department at the County Council to address the matter.

6. To approve the Minutes of the Ordinary Meeting held on 24 September 2018

The minutes of the Ordinary Meeting held on 24 September 2018 were taken as read, confirmed and signed by the Chairman.

7. County & District Council Liaison

In the absence of Councillor Mrs A Parry, the Clerk reported that Bearley Village Hall had been awarded £750 towards the cost of a website and booking system from the Community Grants Scheme.

8. Neighbourhood Plan Steering Group (NPSG)

The Chairman reported that the pre-submission draft of the Neighbourhood Plan was being progressed by the NPSG & Councillors, to ensure that it met with necessary legislation. It was expected that the first draft would go to the District Council in the second week of December to ensure it met with the requirements of the Local Plan. The finalised Plan will be printed and circulated to residents, businesses, landowners, village and statutory organisations for a six week consultation period that is termed as the pre-submission consultation starting in mid-January 2019. The Clerk was asked to set up an additional email address to enable residents and organisations to respond to the Neighbourhood Plan when it reached that stage.

9. Warwickshire Rural Housing Association (WRHA) & Warwickshire Rural Community Council (WRCC)

The Chairman reported that LoCal Homes (provider of the low carbon timber-frame housing) have decided that the proposed scheme at the rear of Grange Road is too small for them to provide a turn-key option so WRHA now need to find an alternative development contractor for these homes.

10. To Receive an Update on Stratford on Avon Gliding Club

It was reported that despite the temporary planning permission having ceased, gliders were still in use and the matter is currently with the Enforcement Officer at the Planning Authority.

11. To Receive an Update on Flood Prevention Measures

Councillor R Le Page reported that he was to meet with officers from the County Council to carry out a site visit on 3 December 2018 at 10am to ascertain if there were any areas of concern.

The Clerk was asked to contact the County Council to establish how often leaf clearance works took place.

12. Website

The Chairman confirmed that the Neighbourhood Plan would be added to the website immediately after the copies of the Plan are circulated to residents and organisations.

13. Play Area Inspections

The Clerk reported that the Annual Inspections took place in September and no issues were raised at the Upper Play Area. There were three comments made at Bearley Park and Friends of Bearley Park were to ensure that these would be addressed.

14. Telephone Box

The Clerk reported that she had submitted an application for a Change of Use from the District Council to request that the Telephone Box be used as a Community Library.

15. Speed Watch

The Clerk was unable to progress a Speed Watch Group as she had only received interest from four persons and the minimum was six. The Chairman hoped to generate more interest and the Clerk had submitted an article to the Bearley Beacon.

16. Grit Bins

The Clerk had asked the Highways Department to assess the area from the top of at Church Lane to the junction with Snitterfield Road to ascertain the need for a grit bin, but no reply had been received.

17. Additional Notice Board

A vote of thanks was made to Friends of Bearley Village following the installation of an additional notice board on Snitterfield Road.

18. Additional Bench at Bearley Green

A vote of thanks was made to Friends of Bearley Village following the installation of the additional bench opposite Bearley Green. Although some concern was raised as to the location, it was agreed to monitor the situation and revisit the matter at a later date if the bench needed to be moved.

19. Village Hall

Cllr R Le Page reported that the AGM was to take place on Monday 3 December 2018.

It was likely that an asbestos survey may take place in the near future as 16 ceiling tiles needed replacement, but the matter would be discussed after the AGM.

20. Policies & Procedures

The Clerk was asked to investigate if there was a need to amend the Standing Orders following an email from WALC.

Members agreed that no change was required the Parish Councils current Press Policy.

21. Finance Report

Payments made since last meeting - none

Payments received since last meeting - none

Income/expenditure year to date – noted

Invoices received for payment - approved

22. Request for Funding

Friends of Bearley Park (FoBP) had submitted a request for funding of £570.00 for the purchase of a pressure washer, to enable the organisation to carry out charity car washes to raise funds for the park.

It was agreed that for the purposes or benefit of Bearley village, a pressure washer should be conditional for raising funds and making it available for use by other village organisations, storing it securely, maintaining it in good working order and occasionally giving a clean to the paving around the village hall to remove algae and moss representing any safety risk.

It was proposed by Cllr A Spiller and seconded by Cllr R Le page that the Clerk investigates the market cost of a pressure washer to be stored at the Village Hall on the condition that it would be for community use and it would be maintained by FoBP.

23. Friends of Bearley Park (FoBP)

The Clerk reported that the FoBP had decided to terminate the current group and its constitution and a new group would be created in the New Year with a new constitution.

24. Planning Matters

The following planning matters were reported:

Application Number	Application Details	BPC Comment	SDC Comment
18/01253/VARY	Airfield, Snitterfield Road Removal of Condition 1 of application reference 10/01059/VARY. The condition limits the permission to a temporary period and permanent permission is now sought.	Object	
18/02867/COUQ	Gorse Farm, Snitterfield Road Proposed conversion of agricultural building into a one bed dwelling	No representation	
18/02879/TREE	Holly Tree Cottage, Snitterfield Road T1 - holly – Fell	No representation	No objection
18/03022/FU	1 The Yard Part demolition and construction of new one and half storey extension to provide additional bedroom and living space	No representation	
18/03085/TREE	Bearley Green T1 - Remove overhanging branches to provide pedestrian/vehicle access T2 - hawthorn - Remove T3 lime and T4 sycamore - Crown lift to provide pedestrian access on footpath T5 - conifer - Remove lower branch overhanging footpath	No representation	

25. Correspondence and Communications Report

Noted.

26. Date of Next Meeting

28 January 2019

The Chairman closed the meeting at 8.45pm

Signed.....DesignationDate.....